



Founded 1973

Old bricks

Faith in people

Preserving community

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## Clinton Housing Development Company

### MAINTENANCE WORKER

#### NATURE OF WORK

The Maintenance Worker provides repair and maintenance services in CHDC-managed buildings, in-house rehab projects and other repair and maintenance assignments as needed.

#### KNOWLEDGE, SKILLS, AND ABILITIES:

- Working knowledge of the methods, materials, tools, and equipment used in buildings and construction trades
- Ability to perform painting, carpentry and masonry work in CHDC managed buildings and for completing in-house rehab projects
- Ability to perform minor plumbing & electrical repairs using appropriate hand, power and specialty tools.
- Replace or update inoperable or old building materials and appliances
- Respond to routine emergencies
- Accept deliveries and/or pick up materials and equipment when necessary
- Ability to communicate orally and in writing with co-workers, contractors and vendors for the purpose of exchanging information.
- Ability to follow safety standards when working with multiple services, tools, and equipment.
- Ability to work independently and complete work assignments with a minimum of supervision.
- Attend staff meetings to obtain and disseminate information and participate in discussions as appropriate

#### MINIMUM QUALIFICATIONS

##### Education & Experience

3-5 years experience in building construction, maintenance and repair

Technical training in building maintenance or construction through an accredited technical school or college/university preferred

##### Knowledge, Abilities and Skills

Familiarity with tenement buildings and moderate rehabilitation projects. Spanish speaking a plus.

#### REPORTS TO

Maintenance Field Supervisor

#### MANAGES

None

#### SALARY

\$10-15/hour (Per Diem)

\$30,000-\$35,000 (Salary)

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